**Overview**

This form must be completed where a department seeks an admission with advanced standing for any Doctoral student. For the process and policy for obtaining admission, please see [Admission with Advanced Standing for Doctoral Students Policy (PDF)](https://www.imperial.ac.uk/media/imperial-college/administration-and-support-services/registry/academic-governance/public/academic-policy/apl/Admissions-with-Advanced-Standing-for-Doctoral-Students-Policy.pdf).

Sections 1-5 of the form should be completed by the admitting department and sent with appropriate documentary evidence to the Director of Postgraduate Studies (DPS) or nominee for approval (who complete section 6).

If approved by the DPS, the form should then be returned to the appropriate [admissions team](https://www.imperial.ac.uk/study/pg/apply/contact/), who will send this to the Deputy Director of the Graduate School for final review and approval (who complete section 7). The Deputy Directors of the Graduate School will confirm the final outcome to admissions, who will relay this to the department.

The above proceedings must be completed prior to a department making an offer of admission to the applicant.

**Section 1: Applicant Details**

Applicant CID: ***Click here to enter text.***

Research Programme: ***Click here to enter text.***

Research Topic: ***Click here to enter text.***

Department/Institute: ***Click here to enter text.***

Proposed start date: ***Click here to enter text.***

Research Supervisor Name: ***Click here to enter text.***

Research Supervisor CID: ***Click here to enter text.***

Case supported by Research Supervisor? ***Click here to enter text.***

**Section 2: Transfer of Registration Students Only**

Name of current university of registration: ***Click here to enter text.***

Date of initial registration at current university: ***Click here to enter text.***

Reason for transferring registration to Imperial: ***Click here to enter text.***

**Section 3: RPEL Registration for Imperial College Employees only**

Job Title / Position held: ***Click here to enter text.***

Start date of employment: ***Click here to enter text.***

End date of employment: ***Click here to enter text.***

Department: ***Click here to enter text.***

**Section 4: Exemption(s) sought**

Period of exemption sought in number of days: ***Click here to enter text.***

Is exemption to the ESA sought: ***Click here to enter text.***

Is exemption to the LSR sought: ***Click here to enter text.***

Is exemption to the College’s Professional Skills training requirements sought (if *Yes*, please provide details[[1]](#footnote-1)): ***Click here to enter text.***

**Section 5: Case for advanced standing**

Please outline in detail the case and reasons for the period of registration exemption sought. This should provide details of the work, activities, engagements, progress and assessments already undertaken in their engagement with research. The case must be supported by appropriate documentary evidence that must be sent to the DPS with this completed form:

***Click here to enter text.***

**Section 6: Director of Postgraduate Study (DPS) Review**

DPS Name: ***Click here to enter text.***

DPS CID: ***Click here to enter text.***

Case Supported by DPS? ***Click here to enter text.***

DPS comments: ***Click here to enter text.***

**Section 7: Deputy Director of Graduate School (DDGS) Review**

DDGS Name: ***Click here to enter text.***

DDGS CID: ***Click here to enter text.***

Case Supported by DDGS? ***Click here to enter text.***

DDGS comments: ***Click here to enter text.***

1. The College requires all doctoral students to achieve a minimum of four Graduate School professional skills credits and to complete the compulsory online plagiarism awareness course [↑](#footnote-ref-1)