

**Imperial Global Connect Fund – Application Form**

*In the interests of fairness, please note:*

* *All word limits must be strictly adhered to.*
* *You must not include additional documents or appendices in your submission.*
* *Sections marked \* must be completed.*
1. **Lead applicant \***

|  |  |
| --- | --- |
| Name: |  |
| Email: |  |
| Position: |  |
| Department & Faculty: |  |
| [ ]  I confirm I have read the [Imperial Global Connect Fund Guidance](https://www.imperial.ac.uk/media/imperial-college/administration-and-support-services/international-relations-office/public/Imperial-Global-Connect-Fund-Guidance.pdf) in full. |
| [ ]  I confirm that I am a current employee of Imperial College London, and that my employment contract does not end before the end date of my proposed project. |

1. **Co-applicants**

Please give details of any co-applicants (either internal or external to Imperial). You may duplicate the table if you have more than two co-applicants.

|  |  |
| --- | --- |
| Name: |  |
| Email: |  |
| Position: |  |
| Organisation: |  |
| Department & Faculty: |  |

|  |  |
| --- | --- |
| Name: |  |
| Email: |  |
| Position: |  |
| Organisation: |  |
| Department & Faculty: |  |

1. **External partners (outside of Imperial)**

Please state which external partners (if any) will be involved in the project. Please add extra rows if you have more than one partner.

|  |  |  |  |
| --- | --- | --- | --- |
| Organisation name: |  | Location (City & Country): |  |

1. **Project focus \***

|  |  |
| --- | --- |
| Please select which theme(s) your project falls under: | [ ]  Interdisciplinary research consortia and convergence science[ ]  Innovation and enterprise activities[ ]  Education and student experience |

1. **Geographic scope \***

|  |  |
| --- | --- |
| What is the geographic scope of your project? (Please state the countries / regions involved.) |  |

1. **Timeframe \***

|  |  |
| --- | --- |
| Proposed start date: | DD/MMM/YYYY |
| Proposed duration (months): |  |

1. **Project plan \***

|  |  |
| --- | --- |
| Project title (max 50 words): |  |

|  |
| --- |
| What are the goals of your project? What impact will it have?  |
| Max 300 words |

|  |
| --- |
| How will you carry out the project? Please explain what activities your project will entail, including key milestones. |
| Max 200 words |

|  |
| --- |
| How will your project align with the themes of the Connect Fund and support Imperial Global’s international hub activities? Please refer to the ‘Selection Process and Criteria’ in the [Guidance](https://www.imperial.ac.uk/media/imperial-college/administration-and-support-services/international-relations-office/Imperial-Global-Connect-Fund-Guidance.pdf). |
| Max 600 words |

|  |
| --- |
| Is this project supporting a new collaboration or existing collaboration? Please describe briefly. |
| Max 200 words |

1. **Alignment with broader strategies \***

|  |
| --- |
| How will your project help allow Imperial to meet its [equality, diversity and inclusivity ambitions](https://www.imperial.ac.uk/equality/governance-and-leadership/strategy/)? |
| Max 200 words |

|  |
| --- |
| How will your project align with Imperial’s [Sustainability Strategy](https://www.imperial.ac.uk/media/imperial-college/about/sustainability/Imperial_Sustainability_Strategy_2021-26.pdf)? Please note:* All travel for in-person engagement must be justified by its alignment with programmes offering sustainable, long-term benefits.
* Preparatory and exploratory engagement should be conducted online wherever possible to minimise environmental impact.
 |
| Max 200 words |

1. **Funding requested \***

Please include a thorough justification of the requested budget, including a detailed breakdown of costs (e.g. airfares, number of nights of accommodation and rate per night).

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Details and Justification** | **Cost calculation** | **Total (GBP)** |
| Events & workshops (e.g. venue costs & catering) |  |  | £ |
| Travel, accommodation, and subsistence |  |  | £ |
| Proposal development to target external funding opportunities (e.g buyout of staff / student time) |  |  | £ |
| Student support costs (e.g., bursaries). |  |  | £ |
| Research consumables (up to 10% of the total budget) |  |  | £ |
| Small project-related equipment |  |  | £ |
| Other costs |  |  | £ |
| Total Funding Requested (GBP)  | £ |

1. **Match funding \***

|  |  |
| --- | --- |
| Have you identified any sources of match-funding (either internal or external to Imperial)?  | [ ]  Yes [ ]  No |
| If yes, please give details: |
| Funder: |  |
| Amount: |  |
| Status: | [ ]  Funding secured[ ]  Pending a decision[ ]  Not yet applied |
| Other comments: |  |

Please submit your completed application form to globalseedfunds@imperial.ac.uk with the subject line ‘IG Connect Fund application’.

As noted on page 1:

* All word limits must be strictly adhered to.
* You must not include additional documents or appendices in your submission.
* Sections marked \* must be completed.