**SOCIETAL ENGAGEMENT SEED FUND**

**APPLICATION FORM**

**Deadline for submission:** Rolling

**Please send completed application forms to:** [societal\_engagement@imperial.ac.uk](mailto:societal_engagement@imperial.ac.uk)

**For any queries, please contact:** [societal\_engagement@imperial.ac.uk](mailto:societal_engagement@imperial.ac.uk)

|  |  |
| --- | --- |
| **Section 1: Applicant details** | |
| **Name of Principal Applicant:** | **Institution:** |
|  | Imperial College London |
| **Current position:** | **Department:** |
|  |  |

|  |  |
| --- | --- |
| **Name of Partner/Co-Applicant (if relevant):** | **Institution:** |
|  |  |
| **Current position:** | **Department:** |
|  |  |

|  |  |
| --- | --- |
| **Section 2: Project details and case for support (this section must not exceed 3 pages)** | |
| **Project title:** | **Start date:** |
|  |  |
| **Project duration:**  *(Note: Project spend must be complete within one financial year (by 31 July), as funds can’t be carried over to next financial year)* |  |
| 1. Please provide an overall description of your engagement project listing your key objectives (what you plan to achieve) and approach (how you plan to achieve this). | |
|  | |
| 1. Please detail the target audiences and/or collaborators and the rationale for targeting them. How will you reach and recruit these audiences and collaborators? Where might activities take place? | |
|  | |
| 1. What benefits will the project bring to all those participating in the project, for example, the audiences, staff, students and the wider College? Please include if (and how) the project will influence current research and enhance research impact in any way. | |
|  | |
| 1. How will you evaluate whether you were successful in meeting your project objectives? | |
|  | |
| 1. Describe any potential legacy from this project. This could include lessons learnt to inform future projects; the potential to use the seed fund as a pilot to apply for external funding; opportunities to continue delivering the programme; developing on-going relationships and so on. | |
|  | |
| 1. Do you (the Principal Applicant) or any team members and project partners, have the track record to carry out the proposed engagement activities? Please describe any support you may need from other College teams, for example, the Societal Engagement Team, the Schools Outreach and Widening Participation Team or the Research Events Team, as we will endeavour to provide this support. | |
|  | |
| 1. Very briefly, please let us know if any aspect of this project is already running and how the proposed project differs from existing activities. | |
|  | |

|  |  |
| --- | --- |
| **Section 3: Funding requested (this section should not exceed 1 page)** | |
| **Item:** | **Funding requested (£):** |
| Consumables |  |
| Travel |  |
| Subsistence |  |
| Freelancer or consultancy costs |  |
| **Total (£):** |  |
| **Please provide a brief justification for the activities detailed above:** | |
|  | |
| **Have you received any previous funding for the activities you propose in this application? If so, please provide details (including: funder, amount received, activities funded)** | |
|  | |