S&C Early Career Travel Award – Application Form

Send to [r.carvalho@imperial.ac.uk](mailto:r.carvalho@imperial.ac.uk)

See [here](https://www.imperial.ac.uk/department-surgery-cancer/for-staff/committees/research-committee/) for the Research Committee Membership

**Section 1: About the Travel Award**

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| **Funding type** | Our travel awards support:   * short-term travel for initial contacts with collaborators to discuss or prepare proposals * visiting specific facilities not available at Imperial, gaining access to techniques or materials of benefit to your research project * attendance to Conferences to present results of research activities |
| **Total funding** | The Travel Award indicative overall annual budget is up to a total of £5,000. We expect to grant 8-10 awards per year. |
| **Opening date** | 24 July 2023 |
| **Closing date** | 23 November 2023 |
| **Who can apply** | You must:   * be an S&C Department-based researcher * have a PhD or MD(Res) * have the support of your PI   AND  You must:   * for conferences: present a poster or oral presentation; or * for collaborations: have confirmation/invitation letter from the Principal Investigator at collaboration site. |
| **How to apply** | For conferences:   * The research material to be presented at the conference should be current. * Confirmation of your conference participation is not required at the time of your application. If successful, you will be asked to provide written confirmation from the conference organisers of your presentation at the conference prior to the Travel Award payment.   Applicants must complete and submit their application form to [r.carvalho@imperial.ac.uk](mailto:r.carvalho@imperial.ac.uk) by the deadline specified above. |
| **Eligible costs** | Funding is limited to registration fees, travel and subsistence |
| **Not eligible costs** | Funding cannot be used to fund salary, consumables, equipment or other research costs. |
| **How the application will be assessed** | Your application will be assessed based on the following:   * For conferences:   + the significance and relevance of the conference forum to the applicant's current research work;   + the validity of the applicant's reasons for participating in the conference and their need for financial support; and   + the aptitude, capability and potential of the applicant to benefit from the opportunity of a Travel Award to attend this conference. * For collaborations:   + the benefits of meeting the group proposed at this time;   + the benefits likely to be gained from the collaboration;   + how the collaboration will be taken forward after the funding has ended;   + the strategic relevance and reach of the collaboration. |

**Key dates**

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| **Travel Award** | **Round 3** |
| **Application deadline** | 23 November 2023 |
| **Review and outcome by** | 21 December 2023 |
| **Earliest start date** | 1 February 2023 |
| **Budget to be spent by** | 31 July 2025 |

**Section 2: Application Summary**

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| **Name of Applicant, including title** |  |
| **Current Division** |  |
| **Email address for correspondence** |  |
| **Details of the conference, inc name of conference organisers, travel dates**  **OR**  **Details of collaborations, inc PI name, length of stay, travel dates** |  |
| **ADDITIONAL ATTACHMENTS: (please confirm these documents required are separately attached)** | CV (no more than 2 pages) |
| A supporting letter from your PI |
| Invitation letter from PI at collaboration/visit site (if relevant) |

**Section 3: Presentation and cost details**

**Expand as necessary to a maximum of 1 page. Text in italic can be deleted if additional space is required.**

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| **Details of the presentation/collaboration (including title of abstract/poster)**. *For conferences, if already accepted, please attach a copy of the letter confirming acceptance of your poster/invitation to present.* |
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| **Cost/Budget.** *What is the total cost and how will this be made up (travel, registration, subsistence)?* |
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| **Details of other funding confirmed or applied for, if applicable?**   * *If you have funding available from your current funding that can be used for this purpose, please justify why you need additional funding.* |
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| **How would participation at this conference/collaboration/visit benefit you and/or the College?** |
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