# RESEARCH GOVERNANCE AND INTEGRITY TEAM

# FILE NOTE

|  |  |
| --- | --- |
| **Study Title:** | **EUDRACT NO:** |
| **Sponsor Ref:** | **File Note No:** |
| **File-note generated by:** | **Date of file-note:** |

**SUBJECT:**

**Details:**

**Actions:**

……………………………. ……………………….. ..……………………..

**[Insert Role] Signature Date**

…………………………….. ……………………….. ……………………..

**[Insert Role] Signature Date**

Instructions:

Please file the original in the TMF or ISF

Please forward a copy to coordinating office (where applicable)