# RESEARCH GOVERNANCE AND INTEGRITY TEAM

#  FILE NOTE

|  |  |
| --- | --- |
| **Study Title:** | **EUDRACT NO:** |
| **Sponsor Ref:**  | **File Note No:**  |
| **File-note generated by:**  | **Date of file-note:**  |

**SUBJECT:**

**Details:**

**Actions:**

……………………………. ……………………….. ..……………………..

 **[Insert Role] Signature Date**

…………………………….. ……………………….. ……………………..

 **[Insert Role] Signature Date**

Instructions:

Please file the original in the TMF or ISF

Please forward a copy to coordinating office (where applicable)